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**State of New Mexico**

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**Purchasing Department**

ONE CIVIC PLAZA, N.W.  
ALBUQUERQUE, NM 87102  
(505) 468-7013  
FAX (505) 468-7067

DATE: October 22, 2010

ATTN: ALL PROSPECTIVE OFFERERS

FROM: Anita Maldonado, Senior Buyer *ajm*

**SUBJ: REQUEST FOR BIDS (RFB) #0027-11-AM, ARMORED VEHICLE SERVICES**

The Bernalillo County Purchasing Department, on behalf of the Treasurers Department, is currently requesting sealed bids from prospective bidders for Armored Vehicle Services for all pickups and deliveries of daily cash, currency and check deposits for all Bernalillo County Departments.

For registered vendors, pertinent RFB information, including further details on the scope of services to be performed, the proposed contract document and any issued addendums pertaining to this procurement, documents can be downloaded through the purchasing website at no cost. For vendors who are not registered, we encourage interested parties to register through the County's purchasing website, [www.bernco.gov/purchasing](http://www.bernco.gov/purchasing) to have the ability to download the RFB document and any issued addendums immediately following registration. Vendors that are not registered will pay .50 cents per page for RFB copies. Vendors are also welcome to contact Jennifer Millan at (505) 468-7389, or by e-mail [jmillan@bernco.gov](mailto:jmillan@bernco.gov) for assistance in the on-line registration or to request a hard copy of the document.

A non-mandatory pre-bid conference will be held on Tuesday, October 26, 2010 at 10:00 a.m. Mountain Daylight Time (MDT) at the Albuquerque/Bernalillo County Government Center, One Civic Plaza NW, 10<sup>th</sup> Floor, Purchasing Conference Room C, Albuquerque, N.M. 87102. Written questions prior to the pre-bid are preferred. These will be accepted by fax (505) 468-7067, or by e-mail, [ajmaldonado@bernco.gov](mailto:ajmaldonado@bernco.gov).

Sealed bids must be addressed to the Bernalillo County Purchasing Department, One Civic Plaza, 10<sup>th</sup> Floor, Room 10010, Albuquerque, NM 87102 and **received no later than 2:00 p.m. (MDT), November 4, 2010**, at which time the public opening and reading of bids received will begin. Delivery of bids is the sole responsibility of the bidder. The Purchasing Department will date and time stamp the sealed envelope upon receipt.

Questions regarding the bid submittal process, instructions to bidders or terms and conditions, shall be directed to the Senior Buyer, Anita Maldonado (505) 468-7254 (phone), (505) 468-7067 (fax), or e-mail [ajmaldonado@bernco.gov](mailto:ajmaldonado@bernco.gov).

xc: RFB File #0027-11-AM